Name	Last First Middle	Course Number		
Address		Course Instructor		
City, State, Zip Code		Date Started		
Student ID Number		Last Date Attended		
Date of Birth		Theory Hours/ Clinical Hours		
Telephone Numbers with AREA CODE	Home Work	Final Grade Theory / Clinical		

Circle Highest formal grade completed	1 2 3 4 5 6 7 8 9 10 11 12 or GED	College 1 2 3 4 5 More	Technical College/School 1 2
% Grade/Date	Test 1	Test 2	Test 3	WB
% Grade/Date	Test 4	Test 5	Test 6	
% Grade/Date	Test 7	Test 8	Test 9	

All tests given must be recorded. Average of **ALL** tests must be 70% or greater to pass the class and qualify for the Medicaid Nurse Aide Compentency Evaluation. Extra credit/other class assignments cannot be added to raise a student's grade to this passing threshold. Use the space below to record additional test data if necessary.

Attendance Data

Date	S	M	T	W	Th	F	S	NOTES
								L = Classroom & Lab C = Clinical Hours
								Record hours present above the diagonal lines and the type of hours below the diagonal line.
								Enter the date of the Sunday beginning each week in the space under the column labeled DATE.
								Clinical Site:
								Clinical Instructor:

Tuberculosis Test Results:

Hepatitis B Vaccine or Waiver Data:	1)	2)	3)
Abuse Registry Verification			

REMARKS:

T	Task	C	D	I
	Nurse Aide Task List (2/17/15)			
	1. Practice good personal hygiene	3		
	2. Maintain good personal health	3		
	3. Exhibit acceptable behavior	3		
	4. Work cooperatively with others	3		
	5. Maintain confidentiality	3		
	6. Observe the Resident's Rights	2		
	7. Identify and report abuse or neglect to appropriate person	2		
	8. Use plan of care to meet resident's needs	4 & 5		
	9. Communicate with resident, family, and staff	4 & 6		
	10. Assist resident in use of intercom/call system/telephone	15		
	11. Report observations/information to appropriate personnel	4 & 5		
	12. Recognize health problems related to the aging process	8		
	13. Recognize needs of the resident with cognitive impairment	39		
	14. Assist with providing diversionary activities for the resident	23		
	15. Assist with giving postmortem care	44		
	16. Follow standard precautions & bloodborne pathogens standard	13		
*	17. Wash hands aseptically	13		
	18. Provide for environmental safety	10-14		
	19. Adjust bed and side rails	15		
	20. Assist with application of protective devices	12		
	21. Report unsafe conditions to appropriate person	10		
	22. Assist with care of resident with oxygen	25		
	23. Follow fire and disaster plan	10		
	24. Assist resident who has fallen	11		
	25. Assist resident who has fainted	43		
	26. Assist resident who is having a seizure	43		
*	27. Clear the obstructed airway - the conscious adult	10		
	28. Use elevation, direct pressure, and pressure points to control bleeding	43		
	29. Serve meals and collect trays	19		
	30. Recognize diet modifications/restrictions	19		
	31. Check food tray against diet list (or diet card)	19		
	32. Feed or assist resident in eating	19		
	33. Administer after meal care	19		
	34. Record and report intake and output	19		
*	35. Give bed bath	17		
*	36. Assisting with the partial bed bath	17		
	37. Assist resident with tub bath	17		
	38. Assist resident with shower	17		
*	39. Make unoccupied (closed) bed	16		
*	40. Make occupied bed	16		
*	41. Perform or assist in performing oral hygiene for the conscious/unconscious resident	17		
	42. Assist with or shave resident	18		
	43. Give backrub	17		
*	44. Give perineal care	17		
	45. Shampoo/groom hair	18		
*	46. Give nail care	18		
*	47. Assist resident with dressing and undressing	18		
*	48. Provide urinary catheter care	21		
	49. Provide care for the urinary incontinent resident	21		
	50. Provide care for the bowel incontinent resident	22		
	51. Assist resident in bladder retraining	21		
	52. Assist resident in bowel retraining	22		
*	53. Assist resident in using bedpan/urinal	21		
	54. Assist with enema administration	22		
	55. Collect routine/clean catch urine specimen	28		
	56. Collect stool specimen	28		
	57. Collect sputum specimen	28		
	58. Use good body mechanics	14		
*	59. Perform or assist with range of motion exercises	23		
*	60. Turn and position the resident in bed	14		
*	61. Transfer resident to and from bed/chair	14		
	62. Use a mechanical lift to transfer resident	14		
*	63. Apply and use gait belt	11		
*	64. Assist resident with standing/walking	23		
	65. Assist resident in using cane/walker	23		
	66. Transport resident by wheelchair	10 & 14		
	67. Move resident between stretcher and bed	14		
	68. Assist with admission, in-house transfer, and discharge of resident	29		
	69. Measure and record resident temperature using by oral, auxiliary, rectal and tympanic routes using non-mercury glass/electronic thermometer	26		
*	70. Measure and record radial pulse	26		
*	71. Measure and record respiration	26		
*	72. Measure and record blood pressure	26		
*	73. Measure and record resident height/weight	27		
	74. Assist in prevention of pressure/circulatory ulcers	30		
*	75. Apply elastic stockings	30		
*	76. Donning and Doffing Personal Protective Equipment	13		

Notes:
1) An asterisk in the T column indicates one or more skills test items are taken from this task.
2) **C**hapters are from Kostelnick s LTCNA 7th Edition by Mosby/Elsevier.
3) **D** is the date the student demonstrates the task. **I** is the instructor's initial.